

**Suzuki Association of the Americas**  
 Board of Directors Meeting  
 Wednesday, March 2, 2022  
 11:00AM EST  
 Zoom

Board Members	Staff	Guests
<b>Present:</b> Ellen Kogut, Chair Kerri Williams, Chair Elect Ching-Yi Lin, Secretary Leslie Mizrahi Edmund Sprunger Mary Halverson Waldo Bruce Walker	<b>Absent:</b> Michelle Diggs  Angelica Cortez, ex officio	

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/ Attendance (4.8.1)		The meeting was called to order at 11:10am EST by Ellen Kogut, Chair.
2	Approval of Agenda		Agenda approved.
3	Approval of Minutes from February 16, 2022		Kerri Williams moved to approve the February 16, 2020 minutes. Seconded. <u>Motion carried.</u>
4	Group brainstorming	Discussion for connecting with the membership in May 2022 (a potential mini conference gathering) and organizing meet and greet opportunities with the Board and ED.	
5	New Board Appointment(s)	Discussion on source matrix when selecting new Board members: diversity of perspectives (age, gender identity, ability, race, ethnicity), diversity of skill sets (fundraising/giving capacity, expertise, and community connections). Importance of inclusivity and general Board election process.	
6	ED Report	Update on fundraising efforts, website redesign, and review process for staff.	
7	Process/Systems Discussion	Goals for the Board: Discussed use of WhatsApp for instant communication and email for longer discussion (between meetings), communication with membership on social media, and how we can better function as an international organization.	
8	Adjournment		Meeting adjourned at 1:45pm EST.

Submitted by Ching-Yi Lin, Secretary.

Minutes Approved on April 13, 2022

When the Board revises Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.