

## Suzuki Association of the Americas

Board of Directors Meeting August 31, 2022 11am-1:30pm ET Zoom

Board Members		Staff	Guests
Present:	Absent:	Angelica Cortez, Executive	Cara Lawrence, Esq.
Ellen Kogut, Chair	Leslie Mizrahi	Director	(Outside General Counsel)
Kerri Williams,			
Chair-Elect			
Ching-Yi Lin, Secretary			
Kirk Cullimore			
April Losey			
Nancy Modell			
Lynne Oliverius			
Andrea Raza			
Edmund Sprunger			
Bruce Walker			
Angelica Cortez			
Ex officio			

	Agenda Item	Discussion	Actions Taken
1	Call to Order & Attendance		Meeting called to order at <i>11:03</i> EST by Ellen Kogut, Chair
2	Approval of Agenda		Agenda Approved.
3	Welcome to new Board members		
4	Approval of Minutes from July 6, 2022		Minutes Approved.
5	2022-2023 Meeting schedule: Ellen, Kerri & Angelica	Full Board vs. Committee meeting dates. Committee meetings will be determined with Committee Chairs, and will take place as needed, and/or in the months when there are no full Board meetings.	
6	Introductory Tech Session: Angelica	Angelica goes over the SAA Board of Directors Operations Guide. Included in the guide are SAA's mission, staff, contracted staff, and Board of Directors information, Board bylaws, policies, Governance Policy Summary, and Aspiring Code of Ethics, SAA Finances, Board Committees, and Board of Directors Drive for meeting materials.	



		Monday The SAA staff uses Monday.com to manage	
8	Team building session in breakout rooms: Angelica	<ul> <li>several ongoing projects.</li> <li>1. What brings you to the SAA Board?</li> <li>2. Find three things in common</li> <li>3. What do you hope we accomplish by the end of this year?</li> </ul>	
9	Introduction to Board Committees (Policy 4.10): Kerri, Bruce, Ed, Ellen, Ching-Yi	Ellen discusses current committee assignments & vacancies Committee Reports • Report from the Board Education Committee (Ed)	The Board recommends that our Executive Director work with the Board Education Committee on determining educational programming related to Policy Governance for members of the SAA. The goal is to remain open and transparent with our members and help them develop an understanding of how Policy Governance functions within the organization.
10	Discussion of Board priorities 2022-2023: Ellen	<ul> <li>ED core priorities for the next 6 months - 1 year are: <ul> <li>(1) Assessing, analyzing, and improving our systems and operations.</li> <li>Especially staff &amp; organizational structure, communication, infrastructure, &amp; budget/finance.</li> </ul> </li> <li>(2) Documenting, improving, and updating our core content and programming. This includes teacher development (at the center), parent support, and student education/curriculum. Core to this is ensuring that our work ensures equity, diversity, &amp; inclusion.</li> <li>(3) Member satisfaction. Ensuring that members are satisfied with our content, programming, and offerings. Core to this is belonging.</li> </ul> <li>ED's guiding question: How can we make our work more accessible while maintaining the rigor and excellence of what we offer to our members?</li> <li>Board of Directors core priorities:</li>	
		(1) Financial stability	



		<ul> <li>(2) Teacher Development policy</li> <li>(3) Institute Development policy</li> <li>(4) Clarifying Board policies, Policy Governance, and relating to that, the mission of SAA.</li> </ul>	
11	Adjournment		Meeting adjourned at 1:30PM ET

Ching-Yi Lin, Secretary Approved minutes on October 25, 2022

When the Board revises Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.