

Suzuki Association of the Americas

Board of Directors Meeting
 Wednesday, February 2, 2022
 11:00AM EST
 Zoom

Board Members	Staff	Guests
Present: Ellen Kogut, Chair Kerri Williams, Chair Elect Ching-Yi Lin, Secretary Leslie Mizrahi Edmund Sprunger Mary Halverson Waldo Bruce Walker	Absent: Michelle Diggs Angelica Cortez Laura Yasuda	Margaret Watts Romney

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/ Attendance (4.8.1)		The meeting was called to order at 11:09am EST by Ellen Kogut, Chair.
2	Introductions		<p><u>Board Consensus Statement:</u></p> <p>We, the SAA Board, welcome Angelica Cortez, whose term as Executive Director began January 31, 2022. The Board looks forward to working alongside Angelica in support of the SAA’s mission and values the new perspectives she brings to this next chapter of the SAA’s history.</p> <p>We, the SAA Board, are immensely grateful to Laura Yasuda for her tireless service as Interim Acting Director. We thank her, along with all SAA staff members for going above and beyond the call of duty during this transition.</p> <p>We, the SAA Board, also wish to thank Ellen Kogut and Kerri Williams for leading the Board through this crucial transition period in our organization’s history.</p>
3	Approval of Minutes from January 5, 2022	How to handle missing minutes from 10/13/21 and 10/27/22. Minutes were not submitted by resigned Board members who were acting in the role of secretary during each of those	Minutes approved.

		meetings.	
4	Update on Communications Plan: Margaret Watts Romney	Press release and social media follow-up: ideas include membership survey, open office hours, and the make-up/goals of the SAA Communications Team, etc..	
5	Budget update: Angelica Cortez and Laura Yasuda	Staff report on current budget status to the Board.	
6	Adjournment		Meeting adjourned at 1:45pm EST.

Submitted by Ching-Yi Lin, Secretary

Minutes Approved on February 16, 2022.

When the Board revises Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.

Suzuki Association of the Americas
 Board of Directors Meeting
 Wednesday, February 16, 2022
 11:00AM EST
 Zoom

Board Members	Staff	Guests
Present: Ellen Kogut, Chair Kerri Williams, Chair Elect Ching-Yi Lin, Secretary Edmund Sprunger Mary Halverson Waldo Bruce Walker	Absent: Michelle Diggs Leslie Mizrahi	Angelica Cortez Laura Yasuda

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/ Attendance (4.8.1)		The meeting was called to order at 11:10am EST by Ellen Kogut, Chair.
2	Approval of Agenda		<u>Agenda approved</u>
3	Approval of Minutes from February 2, 2022		<u>Minutes approved.</u>
4	Reevaluation of immediate Board priorities	1). Support of current ED <ul style="list-style-type: none"> • Review of Teacher Development 2). Board education <ul style="list-style-type: none"> • Annual Governance & Policy education • Revision of Policies and Bylaws 3). Fundraising Initiatives 4). Maintenance of current projects/efforts (including Conference) <i>New areas of focus:</i> <ul style="list-style-type: none"> • <i>Communication to membership</i> • <i>Nomination of new Board member(s)</i> • <i>Review of Ends Structures</i> 	Kerri Williams moves to accept the most updated reevaluation of Board Priority. Seconded. <u>Motion Carried.</u>
5	SAA Board Committee Assignments	Reorganization of new Board Committee Assignments	
6	Staff Report: Angelica Cortez and Laura Yasuda	Reports on audit, in-person conference (2024) planning, new office space, and staffing update.	
7	Fundraising Discussion	Ideas for generating Lifetime Memberships, Cherry Blossom Campaign, Hall of Fame Honorees, and general Board fundraising efforts.	

8	Adjournment		Meeting adjourned at 1:45pm EST.
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Submitted by Ching-Yi Lin, Secretary.

Minutes Approved by the Board on March 2, 2022.

When the Board revises Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.