

Suzuki Association of the Americas

Board of Directors Meeting
 Wednesday, January 5, 2022
 11:00AM EST
 Zoom

Board Members	Staff	Guests
Present: Ellen Kogut, Chair Kerri Williams, Chair Elect Ching-Yi Lin, Secretary Leslie Mizrahi Edmund Sprunger Mary Halverson Waldo Bruce Walker	Absent: Michelle Diggs	Laura Yasuda Margaret Watts Romney

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/ Attendance (4.8.1)		The meeting was called to order at 11:03am EST by Ellen Kogut, Chair.
2	Approval of Minutes from December 2021	Minutes from 12/1/2021, 12/12/2021, 12/15/2021, and 12/23/2021.	Minutes approved.
3	Guest: Scope of Work by <i>MasterSpeaker</i> Lab: Margaret Watts Romney	Objectives for Communications: Prepare press release, interview ED to create video introduction, and create content and plan for social media.	Edmund Sprunger moves that we hire Margaret Watts Romney as a communications consultant as outlined in the contract that she presented to us on January 5, 2022. Seconded. <u>Motion carried.</u>
4	Reevaluation of immediate Board priorities	1). Support the new Executive Director 2). Support the Interim Acting Director and SAA staff 3). Board education 4). Maintenance of current projects/efforts (including Conference).	
5	Committee Restructuring and Policy Updates	Discussion of committee make-up and Transition Committee brainstorming.	
6	Adjournment		Meeting adjourned at 1:45pm EST.

Submitted by Ching-Yi Lin, Secretary

Minutes Approved on February 2, 2022.

When the Board revises Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.