

Suzuki Association of the Americas

Special Board of Directors Meeting

November 10, 2021

11:00AM EST

Zoom

Board Members	Staff	Guests
<p>Present: Ellen Kogut, Chair Ching-Yi Lin Sayedah Ahmed Tamara Gonzalez Mary Halverson Waldo Daniel de Lima Edmund Sprunger Kerri Williams, Chair Elect Michelle Diggs</p> <p>Absent: Bruce Walker</p>	<p>Present:</p>	<p>Beth Cantrell</p>

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/ Attendance (4.8.1)		The meeting was called to order at 11:07am EST by Ellen Kogut, Chair.
2	Approval of minutes from Special Meeting on Aug-11-2021		Minutes approved.
3	Review of immediate Board priorities	Immediate priorities: 1) Successful completion of search process 2) Support of Interim Acting Director and SAA staff 3) Board education 4) Maintenance of current projects/efforts (including Conference)	
4	Creation of Board Contact sheet		Ching-Yi volunteered to create a list and share with the group.
5	Selection of new Secretary		Edmund Sprunger moves to nominate Tamara Gonzalez to be the Secretary of the SAA Board until the end of this fiscal year. <u>Seconded. Motion Carried.</u>
6	Executive Search	Ellen and Kerri updated the Board on the weekend meetings with finalists and staff in Boulder. The Board agrees to include stakeholder interviews with final candidates on November 19th, 2021. Mary and Michelle will communicate with Teacher Trainer Instrument Committees and Institute Directors to meet with candidates to provide feedback on their impressions to the Board.	Tamara moved to exclude Nwandi Lawson from the interview process with the Executive Director finalists. <u>Motion did not carry.</u>

7	Staff Update	Staff report from Beth Cantrell.	
8	Search selection process	Meeting scheduled for selection of finalist on November 21, 2021.	
9	Adjournment		Meeting adjourned at 1:41pm EST.

Tamara Gonzalez, Secretary

Meeting minutes taken by Tamara Gonzalez, edited by Ching-Yi Lin

Minutes Approved on December 23, 2021

When the Board revises Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.

Suzuki Association of the Americas
Special Meeting / Executive Meeting
 Board of Directors Meeting
 November 21, 2021
 8:00PM EST
 Zoom

Board Members	Staff	Guests
Present: Ellen Kogut, Chair Kerri Williams, Chair Elect Tamara Gonzalez, Secretary Ching-Yi Lin, Acting Secretary Sayedah Ahmed Daniel De Lima Edmund Sprunger Mary Halverson Waldo Bruce Walker	Absent: Michelle Diggs	

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/ Attendance (4.8.1)		The meeting was called to order at 8:00PM EDT by Ellen Kogut, Chair.
2	Purpose for Special Meeting: appoint an Executive Director		
3	Executive Session		
4	End of Executive Session		Sayedah Ahmed moves to ask Carolyn McCormick to assist the SAA Board in finding an Interim Executive Director, and to assist us in communicating the change in direction with the membership. Seconded. <u>Motion Carried.</u>
5	Adjournment		Meeting adjourned at 10:30pm EST.

Minutes submitted by Acting Secretary Ching-Yi Lin

Minutes Approved on December 23, 2021

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