

Suzuki Association of the Americas
Board of Directors Meeting
July 2, 2021

Board Members	Staff	Guests
<p>Present: Beth Cantrell, Chair Ellen Kogut, Chair-elect Trina Carey Hodgson, Secretary Winifred Crock MaryLou Roberts</p> <p>Absent: None</p>	<p>Present: Pam Brasch, ED, ex officio</p>	

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/Attendance (4.8.1) Beth		The meeting was called to order. 1:06 P.M. EDT by Chair Beth Cantrell.
2	Crisis Covenant of Courtesy		Read and agreed to by Board.
3	Approval of Agenda (4.5) Beth		Kerri moved to accept Agenda. Ellen seconded. Motion carried.
3	Approval of Minutes June 23, 2021 Trina		Michelle moved to approve all the Minutes as written. Wini Seconded. Motion carried.
4	Annual Meeting Planning Report – Bruce, Beth, Pam	Planning discussed.	<p>Annual Meeting and Celebration in Webinar Presentation Format.</p> <p>Consensus Statement: The Board agrees that translations will be available in all 4 languages of SAA.</p> <p>Consensus Statement: The Board agrees to provide a written Annual Report in print and online format.</p> <p>Consensus Statement: The Board agrees to make the AGM and Celebration recording available to members after July 25.</p>
5	Retirement and Transition Plan		Trina moved to rescind the Search Committee Charge of 6/23 and edit the following resolution spelling out the Search Committee’s Deliverables, Authority, and Composition for re-charging the committee in alignment with SAA bylaws and policies.

			<p>MaryLou seconded. No action taken.</p> <p>Consensus Statement: The Board agrees to discuss and vote by July 5 on Executive Title.</p> <p>Bruce moved to make Mary and Michelle Search Committee co-chairs. Ellen seconded Motion carried.</p>
	SAA Audit	<p>Discussion of 2020 Audit.</p> <p>Discussion tabled.</p>	
6	Review of Bylaws as returned from attorney		
7	Nominating Committee Report		<p>Ellen moved to accept the Nominating Committee charge. MaryLou seconded. Motion carried.</p>
8	Meeting Schedule Going Forward	Friday, July 16 1-3:00 PM EDT	
6	Meeting adjourned	2:58 PM EDT	
	Executive Director Search Committee		<p>Ellen moved to accept Search Committee charge. MaryLou seconded. Motion carried.</p> <p>Charge: This committee is charged with working with the transition consultant to bring to the board possibilities for an Executive Director. They will be doing the research for the board. This group will be trusted to do some sifting and speak frankly with one another so that the concerns are all heard, and all of the appropriate candidates are brought forward. The committee will inform the board of meeting dates/times and supply meeting summaries. This committee will dissolve upon hiring of ED.</p>

Respectfully submitted,
Trina Carey Hodgson

Suzuki Association of the Americas

Board of Directors SPECIAL Meeting
July 13, 2021 – ZOOM online

Board Members	Staff	Guests
<p>Present: Beth Cantrell, Chair Ellen Kogut, Chair-Elect Kerri Williams, Acting Secretary Daniel De Lima MaryLou Roberts Michelle Diggs Bruce Walker Mary Halverson Waldo</p> <p>Absent: Trina Carey Hodgson, Secretary Winifred Crock</p>	<p>Present: Pam Brasch, Executive Director, ex officio</p>	

	ITEM	DISCUSSION	ACTIONS TAKEN
1	Call to Order/Attendance (4.8.1)		The meeting was called to order at 11:05 AM EDT by Chair, Beth Cantrell.
2	Purpose of Special Meeting	To decide how the SAA audit will be completed.	<p>Motion: That the SAA hire Pam Brasch as a consultant with compensation TBD for the sole purpose of working with Eide-Bailly to complete the audit. Consultancy would begin September 1, 2021, and continue through successful completion of the audit.</p> <p>Motion unanimously carried by the board quorum.</p>
	Meeting adjourned at		11:48 AM EDT

Kerri Williams
Acting Secretary

When the Board revises Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.