

**Suzuki Association of the Americas**  
Board of Directors Meeting

Board Members	Staff	Guests
Present: Beth Cantrell, Chair Ellen Kogut, Chair-Elect Esther Fellows, Secretary Kerri Williams Daniel de Lima Winifred Crock Mary Halverson Waldo Bruce Walker Trina Hodgson Michelle Diggs	Present: Pam Brasch, Ex officio	None

	ITEM	DISCUSSION	ACTIONS TAKEN	ACTIONS TO BE TAKEN
1	Call to Order/Attendance (4.8.1), Board Chair's Welcome/Remarks	Chair Beth Cantrell called the meeting to order February 12, 2021, at 11:34 A.M., EST		
2	Approval of Agenda		Ellen Kogut moved to approve the Agenda Mary Halverson Waldo seconded. Approved. Motion carried.	
3	Approval of minutes, 1.27.21	Minutes amended.	Trina Hodgson moved to approve minutes as amended. Kerri Williams seconded. Motion carried.	

4	Policy 1.0 Review	Discussion of 1.0. The last thing suggested edit was: “Excellent Suzuki education is recognized, valued, sought, and provided throughout the Americas” Action deferred until a later meeting.		
5	Reports: Policies 2.3 and 2.4	The BoD went through these policies with CEO.	Trina Hodgson moved that we reappoint Pam Brasch as representative to the ISA until 2022. Bruce Walker seconded. Motion carried.	
6	Committee Reports and assignments	<b>Audit:</b> (Trina--chair, Beth, Esther, Michelle) Trina has created a Team and document. It can be edited in real time on the document.	Esther Fellows moved that we send the letter that the Audit Committee and Board has approved letter to the concerned member. Ellen Kogut seconded. Motion carried.	
7	Transition Planning	Discussion of process and the committee.		
8	Consensus statement	The Board of Directors commends Pam Brasch on her leadership in managing the financial integrity of the SAA and for her action in obtaining PPP loans, facilitating online training, and forwarding new projects during this pandemic.		
9	Wednesday, February 24, 2021,			

	1:00-3:00 P.M., EST		
1 0	Adjournment	2:00 P.M., EST	

Respectfully submitted,  
 Esther Fellows  
 Secretary

When the Board makes revisions to Bylaws and/or policies, the actual revised language should be captured in the minutes, either as part of the motion, or referenced as an Addendum, which is to be recorded with the meeting minutes.